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CUSTOMER NAME: A Customer		E-MAIL:		
DAY TIME TEL No:		EVENING TEL No:		
CUSTOMER REPORTED ISSUE / REQUEST		Safety Check		
DENTS / SCRATCHES NOTED ON PICTURE (pto):				
Frame Serial No: ABC1234				
DATE DUE:	1 st January 2008	£		
PRELIMINARY INSPECTION	RECOMMENDED WORK TO BE CARRIED OUT	PARTS	Labour	TOTAL
	Safety Check		£ 15.00	£15.00
Headset	Tested ok			
Bottom Bracket	Tested ok			
Front Hub	Slight play in bearings – recommend overhaul of hub.			
Rear Hub	No play or roughness noted.			
Front Gears	Tested ok			
Rear Gears	Indexing adjusted			
Chain	0.75 on wear indicator – recommend replacing soon.			
Chain Rings	Some wear visible on granny ring and middle ring, these may require replacing if you change the chain.			
Rear Cassette				
Front Wheel	Slight buckle in wheel, no loose spokes noted.			
Rear Wheel	Wheel is acceptable, rims slight wear.			
Brakes	Outer cable rubbed through by headset – recommend replacing now.			
Brake blocks	All above wear indicator. No action			
Controls / Handlebar	Secure – no action			
Tyres	Front tyre – good condition. Rear tyre has a rip on the driveside side wall. Recommend replacing now.			
		Parts Total		
		Estimated Labour	£15.00	£15.00
NO FURTHER WORK UNLESS ADVISED: Y / N		ESTIMATED COST:	£ 15.00	
WORK CARRIED OUT:				
Safety Check only		Collect / Delivery		£
		OILS/GREASE/DEGREASE		
Comments:		TOTAL £		
a) Main area of concern is the brake cables that should be replaced as soon as possible. b) Consider replacing the chain before it wears the cassette and chainrings as well.		AMOUNT DUE		£
CUSTOMER SIGNATURE:				
<ul style="list-style-type: none"> I agreed to the work carried out and have read and understood the conditions. 				